



# Brighton & Hove City Council

## Committee Work Programme Work Plan

**CONTACT:**

MARK WALL

ROOM 130

KING'S HOUSE

GRAND AVENUE

HOVE

BN3 2LS


[mark.wall@brighton-hove.gov.uk](mailto:mark.wall@brighton-hove.gov.uk)

01273 291006

**Edition 3**

**Published 1<sup>st</sup> August 2012**

For further detailed information regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer for the item concerned.

The Council has chosen to publish a committee work programme setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail both **key decisions**  and non-key decisions in the period covered by the Plan. Not all decisions can be listed because in some cases the need for a decision is not known at the time of publication. However an updated version of the Programme will be published on a monthly basis

The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

As a matter of good practice, the Council's Committee Work Programme highlights those items listed as key decisions to inform local residents of such matters that are to be considered. The exception being those issues which are dealt with under the urgency provisions.

For each decision included on the Programme the following information is provided:

- the committee or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Programme is updated and published at the beginning of every month on the Council's web-site.

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Plan please contact Mark Wall, Head of Democratic Services at Kings House, Grand Avenue, Hove, BN3 2LS, or telephone 01273 291006 or send an e-mail to [mark.wall@brighton-hove.gov.uk](mailto:mark.wall@brighton-hove.gov.uk).

For further detailed information regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer for the item concerned.

Ref	Report Details	Decision Maker	Consultation	Lead Director Lead Officer
<b>Decisions Anticipated for August 2012</b>				
There are no Policy Committee decisions anticipated for August 2012.				
<b>Decisions Anticipated for September 2012</b>				
<b>CHILDREN &amp; YOUNG PEOPLE COMMITTEE</b>				
<b>ECONOMIC DEVELOPMENT &amp; CULTURE COMMITTEE</b>				
30940	<p><b>Local List Review</b> <i>Policy Committee Decision - non-Key</i> Report on the proposed procedure for reviewing the council's list of heritage assets of local interest.</p> <p><i>Wards affected: All Wards</i></p>	Economic Development & Culture Committee		<p>Report of: Head of Planning and Public Protection, Strategic Director, Place</p> <p>Report Author: Sanne Roberts Tel: 29-2261</p>
30944	<p><b>Government Consultation - New opportunities for sustainable development and growth through the reuse of existing buildings</b> <i>Policy Committee Decision - non-Key</i> The report will seek approval and endorsement of the council's response to the current Government consultation on relaxing planning rules for some changes of use of existing buildings.</p> <p><i>Wards affected: All Wards</i></p>	Economic Development & Culture Committee		<p>Report of: Strategic Director, Place</p> <p>Report Author: Hamish Walke Tel: 29-2101</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Decision Maker	Consultation	Lead Director Lead Officer
30969	<p><b>Nomination of Member to serve on proposed Coastal West Sussex Strategic Planning Board</b>  <i>Policy Committee Decision - non-Key</i>                      Changes in national planning legislation now require local authorities to co-operate on planning issues that affect more than one area. A Coastal West Sussex Planning Board is proposed to deal with strategic planning issues along the West Sussex Coast including Brighton &amp; Hove. A formal nomination of a Member to serve on the Board is required.</p> <p><i>Wards affected: All Wards</i></p>	Economic Development & Culture Committee		<p>Report of: Strategic Director, Place</p> <p>Report Author: Mike Holford Tel: 29-2501</p>
30971	<p><b>PortZED: Agreement to release Eco Town Grant</b>  <i>Policy Committee Decision - non-Key</i>                      The City Council was successful in bidding for capital grant under central Government's Eco Towns scheme for Shoreham Harbour. A grant of £460,000 is available to assist in providing a visitors centre at the proposed PortZED development at Aldrington Basin, should it receive planning permission. This report seeks agreement on the broad terms and conditions under which the grant will be released.</p> <p><i>Wards affected: Wish</i></p>	Economic Development & Culture Committee		<p>Report of: Strategic Director, Place</p> <p>Report Author: Mike Holford Tel: 29-2501</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Decision Maker	Consultation	Lead Director Lead Officer
30973	<p><b>City Plan – Duty to Co-Operate: Request to adjoining Local Planning Authorities to assist in meeting city’s housing requirements.</b>  <i>Policy Committee Decision - non-Key</i>                      Under the Localism Act and National Planning Policy Framework public bodies have a duty to co-operate on planning issues that cross administrative boundaries. Co-operation should enable local planning authorities to work together to meet development requirements which cannot wholly be met within their own areas. Through work on the City Plan it has become clear that housing requirements cannot be fully met within the City Boundaries. Under the duty to cooperate the City Council is required to work with adjoining local authorities to see if any of this unmet need can be accommodated elsewhere, if the City Plan is to be found "sound" by a Planning Inspector. This report seeks agreement to make a formal approach to the neighbouring authorities.</p> <p><i>Wards affected: All Wards</i></p>	Economic Development & Culture Committee		Report of: Strategic Director, Place  Report Author: Mike Holford Tel: 29-2501
31057	<p><b>Brunswick Estate Repainting Scheme</b>  <i>Policy Committee Decision - non-Key</i>                      To agree the appointment of a consultant to review the performance of the paint currently specified for the Brunswick Estate and advise on the best product to specify for the next re-decoration cycle. Also to advise on whether the redecorating period should be lengthened.</p> <p><i>Wards affected: Brunswick &amp; Adelaide</i></p>	Economic Development & Culture Committee		Report of: Strategic Director, Place  Report Author: Lesley Johnston Tel: 29-2104

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Decision Maker	Consultation	Lead Director Lead Officer
31119	<p><b>Adoption of SPD12 - Design Guide for Extensions &amp; Alterations</b>  <i>Policy Committee Decision - non-Key</i>                      Adoption of SPD12 - Design Guide for Extensions &amp; Alterations</p> <p><i>Wards affected: All Wards</i></p>	Economic Development & Culture Committee		<p>Report of: Strategic Director, Place</p> <p>Report Author: Claire Burnett Tel: 29-2470</p>
<b>ADULT CARE &amp; HEALTH COMMITTEE</b>				
29608	<p><b>Safeguarding Adults Board Annual Report 2011-2012</b>  <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: All Wards</i></p>	Adult Care & Health Committee		<p>Report of: Director of Adult Social Services / Lead Commissioner People</p> <p>Report Author: Michelle Jenkins Tel: 01273 296271</p>
29870	<p><b>Response to the report of the Scrutiny Review on Information Sharing regarding Vulnerable Adults</b>  <i>Policy Committee Decision - Key</i>                      Recommendations to the report of the Overview and Scrutiny Panel on Information Sharing Regarding Vulnerable Adults</p> <p><i>Wards affected: All Wards</i></p>	Adult Care & Health Committee		<p>Report of: Director of Adult Social Services / Lead Commissioner People</p> <p>Report Author: Denise D'Souza Tel: 29-5032</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Decision Maker	Consultation	Lead Director Lead Officer
30254	<p><b>Performance Report Adult Social Care</b>  <i>Policy Committee Decision - non-Key</i>                      This report details the Adult Social Care performance in 2011/12 and provides information regarding the development of the Local Account.</p> <p><i>Wards affected: All Wards</i></p>	Adult Care & Health Committee		<p>Report of: Director of Adult Social Services / Lead Commissioner People</p> <p>Report Author: Philip Letchfield Tel: 01273 295078</p>
31010	<p><b>Care Home Revised Framework Arrangements</b>  <i>Policy Committee Decision - Key</i>                      New contract arrangements with in-city independent sector care homes to commence April 2013</p> <p><i>Wards affected: All Wards</i></p>	Adult Care & Health Committee  Joint Commissioning Board		<p>Report of: Director of Adult Social Services / Lead Commissioner People</p> <p>Director of Adult Social Services / Lead Commissioner People</p> <p>Report Author: Ambrose Page Tel: 01273 295341, Jane MacDonald Tel: 29-5038</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Decision Maker	Consultation	Lead Director Lead Officer
31101	<p><b>Transfer of Care from a Short Term Bed</b>  <i>Policy Committee Decision - Key</i>                      The Transfer of Care from a Short Term bed policy seeks to give clarity to the situation when a person is in a short term bed that no longer meets their assessed need. It also seeks to make the process fair so all cases are resolved using the same principle in one policy</p> <p><i>Wards affected: All Wards</i></p>	<p>Adult Care &amp; Health Committee</p> <p>Joint Commissioning Board</p>		<p>Report of: Director of Adult Social Services / Lead Commissioner People</p> <p>Director of Adult Social Services / Lead Commissioner People</p> <p>Report Author: Jane MacDonald Tel: 29-5038</p>
30651	<p><b>Supported living framework</b>  <i>Policy Committee Decision - Key</i>                      To seek approval to establish a framework agreement for supported living for people with learning disabilities</p> <p><i>Wards affected: All Wards</i></p>	<p>Adult Care &amp; Health Committee</p>		<p>Report of: Director of Adult Social Services / Lead Commissioner People</p> <p>Report Author: Anne Hagan Tel: 01273 296370</p>
<b>HOUSING COMMITTEE</b>				



Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Decision Maker	Consultation	Lead Director Lead Officer
<b>Decisions Anticipated for October 2012</b>				
<b>POLICY &amp; RESOURCES COMMITTEE</b>				
28399	<p><b>Shoreham Harbour Joint Area Action Plan and Development Briefs</b>  <i>Policy Committee Decision - Key</i>                      To agree to public consultation on issues and options for the (draft) Shoreham Harbour Joint Area Action Plan. The Plan is being produced jointly with Adur District Council and West Sussex County Council.</p> <p><i>Wards affected: South Portslade; Wish</i></p>	<p>Policy &amp; Resources Committee</p> <p>Council</p>		<p>Report of: Strategic Director, Place</p> <p>Strategic Director, Place</p> <p>Report Author: Mike Holford Tel: 29-2501</p>
25991	<p><b>Targeted Budget Management (TBM) 2012/13 Month 5</b>  <i>Policy Committee Decision - Key</i>                      To update members on the Capital and Revenue financial performance of the Authority's General Fund and Housing Revenue Accounts at month 4.</p> <p><i>Wards affected: All Wards</i></p>	<p>Policy &amp; Resources Committee</p>		<p>Report of: Director of Finance</p> <p>Report Author: Nigel Manvell Tel: 29-3104, Jeff Coates Tel: 29-2364</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Decision Maker	Consultation	Lead Director Lead Officer
29695	<p><b>Council Tax Support System - final scheme</b>  <i>Policy Committee Decision - Key</i>                      To seek approval on the scheme for Council Tax Support to be implemented from April 2013.</p> <p><i>Wards affected: All Wards</i></p>	<p>Policy &amp; Resources Committee</p> <p>Council</p>		<p>Report of: Strategic Director, Resources</p> <p>Director of Finance</p> <p>Report Author:                      Tracey Wallace Tel: 29-3337, John Francis Tel: 29-1913, Catherine Vaughan Tel: 29-1333, Graham Bourne Tel: 01273 - 29 - 1800, Tabitha Cork Tel: 29-1913</p>
30298	<p><b>Community Safety, Crime Reduction and Drugs Strategy 2011-2014</b>  <i>Policy Committee Decision - Key</i>                      This document describes Brighton and Hove's Community Safety, Crime Reduction and Drugs Strategy for 2011-2014</p> <p><i>Wards affected: All Wards</i></p>	<p>Policy &amp; Resources Committee</p> <p>Council</p>		<p>Report of: Strategic Director, Communities</p> <p>Report Author: Linda Beanlands Tel: 29-1115, Charlotte Farrell Tel: 01273 - 1099</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Decision Maker	Consultation	Lead Director Lead Officer
30017	<p><b>Annual Surveillance Report</b>  <i>Policy Committee Decision - non-Key</i>                      Update on surveillance activity carried out by officers in the last quarter and review of POLICY</p> <p><i>Wards affected: All Wards</i></p>	Policy & Resources Committee		<p>Report of: Director of Finance</p> <p>Report Author: Jo Player Tel: 29-4086</p>
30028	<p><b>Polling place review - September</b>  <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected:</i></p>	Policy & Resources Committee		<p>Report of: Strategic Director, Resources</p> <p>Report Author: Claire Wardle Tel: 29-1997</p>
29463	<p><b>Patcham Court Farm Site</b>  <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: Patcham</i></p>	Policy & Resources Committee		<p>Report of: Strategic Director, Resources</p> <p>Report Author: Ralph Long Tel: 29-1442, Angela Dymott Tel: 29-1450</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Decision Maker	Consultation	Lead Director Lead Officer
29738	<p><b>Patcham Court Farm Site Part 2</b>  <i>Policy Committee Decision - non-Key</i>                      Re-marketing of development site</p> <p><i>Wards affected: Patcham</i></p>	Policy & Resources Committee	The public are likely to be excluded from the meeting during consideration of this report as it contains exempt information as defined in paragraph (3) of schedule 12A, Part 1 of the Local Government Act 1972 (as amended)	Report of: Strategic Director, Resources  Report Author: Angela Dymott Tel: 29-1450
30554	<p><b>Tenant Scrutiny</b>  <i>Policy Committee Decision - non-Key</i>                      A report on the proposed Tenant Scrutiny model for Brighton &amp; Hove</p> <p><i>Wards affected: All Wards</i></p>	Policy & Resources Committee		Report of: Strategic Director, Place  Report Author: Karen Amsden Tel: 29-1084
30965	<p><b>Armed Forces Community Covenant</b>  <i>Policy Committee Decision - Key</i>                      A Community Covenant is voluntary statement of mutual support it is intended to complement the Armed Forces Covenant, which outlines the moral obligation between the Nation, the Government and the Armed Forces, at a local level.</p> <p><i>Wards affected: All Wards</i></p>	Policy & Resources Committee		Report of: Strategic Director, Communities  Report Author: Clair Hopkins

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Decision Maker	Consultation	Lead Director Lead Officer
30942	<p><b>Former Peter Pan site - Lease agreement</b>  <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: East Brighton</i></p>	Policy & Resources Committee		<p>Report of: Strategic Director, Communities</p> <p>Report Author: Toni Manuel Tel: 29-0394</p>
31105	<p><b>Voluntary Dedication of Land under the CRoW Act</b>  <i>Policy Committee Decision - non-Key</i></p> <p>To protect open access rights it is proposed to dedicate land identified as open access under procedures set out in the Countryside and Rights of Way Act 2000, which will ensure the land is retained as public open access land into perpetuity.</p> <p><i>Wards affected: Hollingdean &amp; Stanmer; Patcham</i></p>	Policy & Resources Committee		<p>Report of: Strategic Director, Resources</p> <p>Report Author: Jessica Hamilton            Tel: 29-1461, Angela Dymott Tel: 29-1450</p>
<b>ENVIRONMENT &amp; SUSTAINABILITY COMMITTEE</b>				
30877	<p><b>Permission to Consult on Communal Refuse Collection in Hannover</b>  <i>Policy Committee Decision - non-Key</i></p> <p>This report seeks permission to consult on proposals to implement communal recycling in Hannover</p> <p><i>Wards affected: Hanover &amp; Elm Grove</i></p>	Environment & Sustainability Committee		<p>Report of: Strategic Director, Place</p> <p>Report Author: Jan Jonker Tel: 29-4722</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Decision Maker	Consultation	Lead Director Lead Officer
31022	<p><b>Review of Provision of Bowling Greens</b> <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: All Wards</i></p>	Environment & Sustainability Committee		<p>Report of: Strategic Director, Place</p> <p>Report Author: Gillian Marston Tel: 29-4701</p>
<b>TRANSPORT COMMITTEE</b>				
30026	<p><b>Highways Winter Service Plan 2012-13</b> <i>Policy Committee Decision - Key</i></p> <p>Covering report/review of Highways Winter Service Plan with plan attached</p> <p><i>Wards affected: All Wards</i></p>	Transport Committee	N/A	<p>Report of: Strategic Director, Place</p> <p>Report Author: Christina Liassides Tel: 29-2036</p>
30926	<p><b>Lewes Road Scheme - Consultation Results and Way Forward</b> <i>Policy Committee Decision - Key</i></p> <p>To update the committee on the results of the recent consultation exercise for the Lewes Road scheme and to seek permission to advertise the Traffic Regulation Order</p> <p><i>Wards affected: Hanover &amp; Elm Grove; Hollingdean &amp; Stanmer; Moulsecoomb &amp; Bevendean; Preston Park; St Peter's &amp; North Laine</i></p>	Transport Committee		<p>Report of: Strategic Director, Place</p> <p>Report Author: Robin Reed Tel: 29-3856</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Decision Maker	Consultation	Lead Director Lead Officer
30999	<p><b>Parking Restrictions Traffic Order</b>  <i>Policy Committee Decision - Key</i></p> <p>The Parking Infrastructure Team receives a number of requests for alterations to parking restrictions within the Controlled Parking Zones. These requests are most often from residents, but can also be from businesses, local members, or other teams within the Council such as Road Safety. After investigation, if it is decided that the request is justified then it is advertised on a Traffic Regulation Order. These amendments often help to improve sustainable transport, for example by providing additional motorcycle bays or improved accessibility for disabled people by providing disabled parking bays.</p> <p>This report considers the comments, support and objections received to an amendment Traffic Regulation Order, which contains proposals for an number of locations.</p> <p><i>Wards affected: All Wards</i></p>	Transport Committee		<p>Report of: Strategic Director, Place</p> <p>Report Author: Charles Field Tel: 29-3329</p>
31083	<p><b>Parking Annual Report 2011/12</b>  <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: All Wards</i></p>	Transport Committee		<p>Report of: Strategic Director, Place</p> <p>Report Author: Paul Nicholls Tel: 29-3287</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Decision Maker	Consultation	Lead Director Lead Officer
<b>Decisions Anticipated for November 2012</b>				
<b>POLICY &amp; RESOURCES COMMITTEE</b>				
25994	<p><b>Targeted Budget Management (TBM) 2012/13 Month 7</b>  <i>Policy Committee Decision - Key</i>                      To update members on the Capital and Revenue financial performance of the Authority's General Fund Housing Revenue Account at month 7.</p> <p><i>Wards affected: All Wards</i></p>	Policy & Resources Committee		<p>Report of: Director of Finance</p> <p>Report Author: Nigel Manvell Tel: 29-3104, Jeff Coates Tel: 29-2364</p>
30147	<p><b>Treasury Management Policy Statement (incorporating the Annual Investment Strategy) 2012/13 - Mid year review</b>  <i>Policy Committee Decision - non-Key</i>                      A review of the action taken in the six months to September 2012 on the 2012/13 Treasury Management Policy Statement, including the 2012/13 Annual Investment Strategy</p> <p><i>Wards affected: All Wards</i></p>	Policy & Resources Committee		<p>Report of: Director of Finance</p> <p>Report Author: Peter Sargent Tel: 29-1241</p>



Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Decision Maker	Consultation	Lead Director Lead Officer
30444	<p><b>Budget Update and Savings 2013/14</b>  <i>Policy Committee Decision - Key</i>                      Latest budget estimates for setting the 2013/14 budget and savings proposals for 2013/14 and 2014/15</p> <p><i>Wards affected: All Wards</i></p>	Policy & Resources Committee		<p>Report of: Director of Finance</p> <p>Report Author:                      James Hengeveld                      Tel: 29-1242,                      Catherine Vaughan                      Tel: 29-1333, Mark                      Ireland Tel: 29-1240,                      Nigel Manvell Tel:                      29-3104</p>
<b>ADULT CARE &amp; HEALTH COMMITTEE</b>				
30649	<p><b>Day services commissioning plan (including day activities policy)</b>  <i>Policy Committee Decision - Key</i>                      To report on the outcome of consultation undertaken and to seek approval for the commissioning plan for day services</p> <p><i>Wards affected: All Wards</i></p>	Adult Care & Health Committee		<p>Report of: Director of Adult Social Services / Lead Commissioner People</p> <p>Report Author: Anne Hagan Tel: 01273 296370</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Decision Maker	Consultation	Lead Director Lead Officer
30920	<p><b>Developments at Craven Vale</b>  <i>Policy Committee Decision - Key</i>                      For noting                      Joint Adult Social Care and Health capital developments with an on going service and revenue commitments.                      The build is in Queens Park ward but the services is for the whole city.</p> <p><i>Wards affected: All Wards</i></p>	<p>Joint Commissioning Board</p> <p>Adult Care &amp; Health Committee</p> <p>Policy &amp; Resources Committee</p>		<p>Report of: Director of Adult Social Services / Lead Commissioner People</p> <p>Director of Adult Social Services / Lead Commissioner People</p> <p>Director of Adult Social Services / Lead Commissioner People</p> <p>Report Author: Jane MacDonald Tel: 29-5038</p>
<b>CHILDREN &amp; YOUNG PEOPLE COMMITTEE</b>				
<b>ECONOMIC DEVELOPMENT &amp; CULTURE COMMITTEE</b>				
<b>HOUSING COMMITTEE</b>				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Decision Maker	Consultation	Lead Director Lead Officer
<b>TRANSPORT COMMITTEE</b>				
30654	<p><b>Fiveways Safer Routes to school scheme</b>  <i>Policy Committee Decision - non-Key</i>                      Engineering scheme to improve the safety of walking and cycling journeys at school journey times. Involves three schools: Varndean School, Dorothy Stringer School, Balfour Primary.</p> <p><i>Wards affected: Withdean</i></p>	Transport Committee		<p>Report of: Strategic Director, Place</p> <p>Report Author: Matthew Thompson Tel: 29-3705</p>
30924	<p><b>Brighton &amp; Hove a 20mph city?</b>  <i>Policy Committee Decision - Key</i>                      Report on the public consultation on the citywide 20mph proposals.</p> <p><i>Wards affected: All Wards</i></p>	Transport Committee	N/A	<p>Report of: Strategic Director, Place</p> <p>Report Author: Phil Clarke Tel: 29-3705</p>
30928	<p><b>Pedestrian Crossing Priority Locations.</b>  <i>Policy Committee Decision - Key</i>                      This report identifies the pedestrian priority crossing locations based on the new pedestrian prioritisation system. It also asks for permission to proceed with the construction of those crossing points identified within the report within the financial year 2012/13</p> <p><i>Wards affected: All Wards</i></p>	Transport Committee		<p>Report of: Strategic Director, Place</p> <p>Report Author: Tracy Davison Tel: 29-2813</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Decision Maker	Consultation	Lead Director Lead Officer
30948	<p><b>Pedal Cycle Parking Places</b>  <i>Policy Committee Decision - non-Key</i>                      This report is to hear the objections of the TROs for pedal cycle parking place in Lansdowne Place and Whitecross Street and for the committee to make a decision on whether to overrule the objections or not.</p> <p><i>Wards affected: Brunswick &amp; Adelaide; St Peter's &amp; North Laine</i></p>	Transport Committee		<p>Report of: Strategic Director, Place</p> <p>Report Author: Adrian Barritt Tel: 29-3860</p>
31114	<p><b>Disabled Bays – TRO consultation</b>  <i>Policy Committee Decision - Key</i>                      This report presents any objections received to a traffic order advertising requests for disabled parking bays.</p> <p><i>Wards affected: All Wards</i></p>	Transport Committee		<p>Report of: Strategic Director, Place</p> <p>Report Author: Charles Field Tel: 29-3329</p>
<b>LICENSING COMMITTEE</b>				
26185	<p><b>Statement of Gambling Policy pursuant to the Gambling Act 2005</b>  <i>Non-Key</i>                      To seek Full Council Approval for the Gambling Policy</p> <p><i>Wards affected: All Wards</i></p>	<p>Licensing Committee (Non Licensing Act 2003 Functions)</p> <p>Council</p>		<p>Report of: Strategic Director, Place</p> <p>Strategic Director, Place</p> <p>Report Author: Tim Nichols Tel: 29-2163, Jean Cranford Tel: 29-2550</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Decision Maker	Consultation	Lead Director Lead Officer
<b>Decisions Anticipated for December 2012</b>				
<b>ENVIRONMENT &amp; SUSTAINABILITY COMMITTEE</b>				
<b>Decisions Anticipated for January 2013</b>				
<b>POLICY &amp; RESOURCES COMMITTEE</b>				
25996	<p><b>Council Tax Base 2013/14</b>  <i>Policy Committee Decision - Key</i>                      To set the council tax base and establish the estimated revenue from Council Tax for 2013/14</p> <p><i>Wards affected: All Wards</i></p>	Policy & Resources Committee		<p>Report of: Director of Finance</p> <p>Report Author:                      James Hengeveld                      Tel: 29-1242, Mark Ireland                      Tel: 29-1240</p>
26001	<p><b>Health and Safety Annual Service Plan 2013/14</b>  <i>Policy Committee Decision - Key</i>                      To approve the annual service plan. To ensure transparency and accountability the Council details its planned health &amp; safety enforcement and advice work in a service plan as required by Section 18 of the Health &amp; Safety at Work etc Act 1974.</p> <p><i>Wards affected: All Wards</i></p>	<p>Policy &amp; Resources Committee</p> <p>Council</p>		<p>Report of: Strategic Director, Place</p> <p>Strategic Director, Place</p> <p>Report Author: Roy Pickard                      Tel: 29-2145</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Decision Maker	Consultation	Lead Director Lead Officer
25998	<p><b>Official Feed and Food Controls Service Plan 2013/14</b>  <i>Policy Committee Decision - Key</i>                      To seek approval for the Feed and Food Controls Service Plan. To ensure transparency and accountability the Council details its planned food safety and standards work in a service plan as required by the food standards agency.</p> <p><i>Wards affected: All Wards</i></p>	<p>Policy &amp; Resources Committee</p> <p>Council</p>		<p>Report of: Strategic Director, Place</p> <p>Strategic Director, Place</p> <p>Report Author: Nick Wilmot Tel: 29-2157</p>
30019	<p><b>Quarterly Surveillance Report (January 2013)</b>  <i>Policy Committee Decision - non-Key</i>                      Update on surveillance activity carried out by officers in previous quarter</p> <p><i>Wards affected: All Wards</i></p>	<p>Policy &amp; Resources Committee</p>		<p>Report of: Director of Finance</p> <p>Report Author: Jo Player Tel: 29-4086</p>
<b>ADULT CARE &amp; HEALTH COMMITTEE</b>				
<b>CHILDREN &amp; YOUNG PEOPLE COMMITTEE</b>				
<b>ECONOMIC DEVELOPMENT &amp; CULTURE COMMITTEE</b>				
29414	<p><b>Volks Railway- Replacement of Siding Sheds</b>  <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: Rottingdean Coastal</i></p>	<p>Economic Development &amp; Culture Committee</p>		<p>Report of: Strategic Director, Communities</p> <p>Report Author: Toni Manuel Tel: 29-0394</p>
<b>HOUSING COMMITTEE</b>				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Decision Maker	Consultation	Lead Director Lead Officer
<b>TRANSPORT COMMITTEE</b>				
<b>Decisions Anticipated for February 2013</b>				
<b>POLICY &amp; RESOURCES COMMITTEE</b>				
26069	<p><b>Targeted Budget Management (TBM) 2012/13 Month 9</b>  <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: All Wards</i></p>	Policy & Resources Committee		<p>Report of: Director of Finance</p> <p>Report Author: Nigel Manvell Tel: 29-3104, Jeff Coates Tel: 29-2364</p>
26018	<p><b>General Fund Revenue Budget &amp; Council Tax 2013/14</b>  <i>Policy Committee Decision - Key</i>                      To agree the revenue budget and council tax for 2013/14 and recommend approval by Full Council</p> <p><i>Wards affected: All Wards</i></p>	Policy & Resources Committee  Council		<p>Report of: Director of Finance</p> <p>Director of Finance</p> <p>Report Author: Mark Ireland Tel: 29-1240, James Hengeveld Tel: 29-1242</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Decision Maker	Consultation	Lead Director Lead Officer
26020	<p><b>Capital Resources &amp; Capital Investment Programme 2013/14</b>  <i>Policy Committee Decision - Key</i>                      To agree the planned capital investment programme for all council services and recommend approval by Full Council.</p> <p><i>Wards affected: All Wards</i></p>	<p>Policy &amp; Resources Committee</p> <p>Council</p>		<p>Report of: Director of Finance</p> <p>Director of Finance</p> <p>Report Author: James Hengeveld Tel: 29-1242</p>
26054	<p><b>Housing Revenue Account Budget 2013/14</b>  <i>Policy Committee Decision - Key</i>                      To agree the budget estimates including savings proposals, reserve levels, rent and service charge levels, for the Housing Revenue Account (HRA) 2013/14 and recommend approval by Full Council.</p> <p><i>Wards affected: All Wards</i></p>	<p>Policy &amp; Resources Committee</p> <p>Council</p>		<p>Report of: Director of Finance, Strategic Director, Place</p> <p>Director of Finance, Strategic Director, Place</p> <p>Report Author: Sue Chapman Tel: 29-3105</p>
<b>ENVIRONMENT &amp; SUSTAINABILITY COMMITTEE</b>				



Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Decision Maker	Consultation	Lead Director Lead Officer
<b>Decisions Anticipated for March 2013</b>				
<b>POLICY &amp; RESOURCES COMMITTEE</b>				
30151	<p><b>Annual Investment Strategy 2013/14</b>  <i>Policy Committee Decision - Key</i>                      A report to recommend the 2013/14 Annual Investment Strategy</p> <p><i>Wards affected: All Wards</i></p>	<p>Policy &amp; Resources Committee</p> <p>Council</p>		<p>Report of: Director of Finance</p> <p>Director of Finance</p> <p>Report Author: Peter Sargent Tel: 29-1241</p>
26151	<p><b>Planned Maintenance Budget Allocation 2013-14 and Programme of Works for the Council's Operational Buildings</b>  <i>Policy Committee Decision - Key</i>                      Report on the proposed 2013-14 budget allocation of planned maintenance works to the council's operational buildings to include civic, historic, commercial and social care properties.</p> <p><i>Wards affected: All Wards</i></p>	<p>Policy &amp; Resources Committee</p>		<p>Report of: Strategic Director, Resources</p> <p>Report Author: Angela Dymott Tel: 29-1450</p>
30149	<p><b>Treasury Management Policy Statement 2013/14</b>  <i>Policy Committee Decision - Key</i>                      A report to recommend the 2013/14 Treasury Management Policy Statement, incorporating the Treasury Management Practices and Schedules</p> <p><i>Wards affected: All Wards</i></p>	<p>Policy &amp; Resources Committee</p>		<p>Report of: Director of Finance</p> <p>Report Author: Peter Sargent Tel: 29-1241</p>
<b>ADULT CARE &amp; HEALTH COMMITTEE</b>				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Decision Maker	Consultation	Lead Director Lead Officer
<b>CHILDREN &amp; YOUNG PEOPLE COMMITTEE</b>				
28157	<p><b>Admissions Arrangements for Brighton &amp; Hove Schools 2014/15</b>  <i>Policy Committee Decision - Key</i>                      To set out the proposed admission arrangements for community schools for 2014/15 and proposed admission numbers for all maintained schools in the City.</p> <p>To set out the revised schemes for co-ordinated admissions, including key dates, and also the background to consultation with Voluntary Aided schools on their admission arrangements.</p> <p><i>Wards affected: All Wards</i></p>	<p>Children &amp; Young People Committee</p> <p>Council</p>		<p>Report of: Strategic Director, People</p> <p>Strategic Director, People</p> <p>Report Author: Gil Sweetenham Tel: 29-3474</p>
<b>ECONOMIC DEVELOPMENT &amp; CULTURE COMMITTEE</b>				
<b>HOUSING COMMITTEE</b>				
<b>TRANSPORT COMMITTEE</b>				
<b>LICENSING COMMITTEE</b>				
<b>Decisions Anticipated for April 2013</b>				
<b>ECONOMIC DEVELOPMENT &amp; CULTURE COMMITTEE</b>				
<b>ENVIRONMENT &amp; SUSTAINABILITY COMMITTEE</b>				
<b>TRANSPORT COMMITTEE</b>				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Decision Maker	Consultation	Lead Director Lead Officer
<b>Decisions Anticipated for May 2013</b>				
<b>POLICY &amp; RESOURCES COMMITTEE</b>				
26158	<p><b>Asset Management Fund 2013/14</b>  <i>Policy Committee Decision - Key</i>                      To seek Cabinet Member Approval for the allocation of the Asset Management Fund 2013/14</p> <p><i>Wards affected: All Wards</i></p>	Policy & Resources Committee		<p>Report of: Strategic Director, Resources</p> <p>Report Author: Angela Dymott Tel: 29-1450</p>
30021	<p><b>Quarterly Surveillance Report (May 2013)</b>  <i>Policy Committee Decision - non-Key</i>                      Update on surveillance activity carried out by officers in previous quarter</p> <p><i>Wards affected: All Wards</i></p>	Policy & Resources Committee		<p>Report of: Director of Finance</p> <p>Report Author: Jo Player Tel: 29-4086</p>
<b>HOUSING COMMITTEE</b>				
<b>ADULT CARE &amp; HEALTH COMMITTEE</b>				
<b>Decisions anticipated for June 2013</b>				
<b>POLICY &amp; RESOURCES COMMITTEE</b>				
<b>ADULT CARE &amp; HEALTH COMMITTEE</b>				
<b>HOUSING COMMITTEE</b>				
<b>ECONOMIC DEVELOPMENT &amp; CULTURE COMMITTEE</b>				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Decision Maker	Consultation	Lead Director Lead Officer
Decisions anticipated for July 2013				
<b>LICENSING COMMITTEE</b>				
<b>ADULT CARE &amp; HEALTH COMMITTEE</b>				
<b>CHILDREN &amp; YOUNG PEOPLE COMMITTEE</b>				
<b>HOUSING COMMITTEE</b>				
Decisions anticipated for July 2013				
Decisions anticipated for August 2013				